

**Government of West Bengal**  
**Finance (Audit) Department**  
**NABANNA**  
325, SARAT CHATTERJEE ROAD  
HOWRAH-711102

No. 1523- F(Y)

Dated, Howrah the 16<sup>th</sup> March, 2016

Memorandum

In partial modification of this Department Memorandum No. 791-F(Y) and 792-F(Y), both dated 11<sup>th</sup> February, 2016, it is stated that under mentioned dates is required to be followed for submission of following categories of Bills in Pay & Accounts Offices and Treasuries by concerned Drawing & Disbursing Officers before closing of this Financial year 2015-16.

1. In respect of Memorandum No. 791-F(Y) dated 11<sup>th</sup> February, 2016

Category of Bill	Last Date by which bills are to be submitted to Treasuries
i. Works & Forest Division bill against Sanction/Allotment order issued before 22.03.2016	28.03.2016
ii. Works & Forest Division bill against Sanction/Allotment order issued after 22.03.2016	29.03.2016
iii. Works & Forest Division bill from deposit a/c maintained at Treasury in TR Form no. 70B or 70C	29.03.2016

2. In respect of Memorandum No. 792-F(Y) dated 11<sup>th</sup> February, 2016

Category of Bill	Last Date by which bills are to be submitted to Pay & Accounts Offices
All kinds of Works & Forest Division bill which used to be paid by LOC cheque in erstwhile LOC system	28.03.2016

All concerned are requested to follow the dates for smooth closing of Financial year 2015-16.



P.A.Siddiqui  
Secretary, Finance Department  
Govt. of West Bengal

Copy forwarded for information & necessary action to:-

1. The Additional Chief Secretary/ Principal Secretary/ Secretary,

.....Department

2. The Director of Treasuries & Accounts, West Bengal

3. The District Magistrate,.....

4. The Sub-Divisional Officer,.....

5. The Pay & Accounts Officer/ Treasury Officer.....

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- ✓ 6. Website of Finance Department



P.A.Siddiqui  
Secretary, Finance Department  
Govt. of West Bengal