

Government of West Bengal
Finance Department
Audit Branch

No. 7351-F(Y)

Dated, 5th December, 2018

To

Additional Chief Secretary / Principal Secretary / Secretary,

..... Department (All)

Government of West Bengal

Sub: Workshop for Financial Advisors and Deputy Financial Advisors on 15th December, 2018

Sir / Madam,

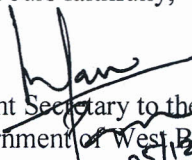
I am directed to inform you that Finance Department is organizing a one-day Workshop for further strengthening the FA Setup. The Workshop will be held on 15th December, 2018, Saturday at 10:30 AM at the Nabanna Sabhaghar, Howrah. All the Financial Advisors are requested to present PPTs (not more than five slides) covering the following areas:

- i. Overall objectives of the Department to achieve the goals of the State Government.
- ii. Important schemes and projects of the Department – details of schemes, objectives, implementation methodology, suggestions to further improve implementation of these schemes
- iii. Roles currently being played by the FA Setup in fulfilling the objectives of the Department in respect of preparation of budget, sanctioning of scheme or project, releasing of fund, implementation of the project, etc.
- iv. Different issues faced by the FA of the Department and their probable solutions.
- v. Miscellaneous points, if any.

I am directed to request you to kindly depute your Departmental Financial Advisor and Deputy Financial Advisor to attend the Workshop. In case there is no DFA in your Department, the Assistant Financial Advisor may attend the Workshop.

Thanking you,

Yours faithfully,



Joint Secretary to the
Government of West Bengal
05/12/18

No. 7351/1(2) -F(Y)

Dated, 5th December, 2018

Copy forwarded for information and necessary action to:

1. The Financial Advisor/Deputy Financial Advisor,..... Department.
2. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Deputy Secretary to the
Govt. of West Bengal