



Government of West Bengal
Directorate of Treasuries and Accounts
Finance Department
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DT/O/10/C-15/833

Dated: 04/11/2020

CIRCULAR

Re: Acceptance of duly filled and Certified Life Certificates to be submitted by the Pensioners / Family Pensioners to the Bank branches through messengers.

As per West Bengal Treasury Rule No. 4.171 (2) the Pensioners / Family Pensioners are required to submit Life Certificates duly verified by authorized persons in the month of November every year to the pension disbursing Bank / Treasuries. Life Certificates can also be submitted digitally using the Aadhar based Jeevan Praman application.

In the current pandemic situation it is expected that many Pensioners / Family Pensioners would refrain themselves from visiting the Bank branches / Treasuries for verification of Life Certificates by the Bank / Treasury officials and at the same time it may not be possible for them to submit their Life Certificates digitally using the Jeevan Praman application. It may be expected that a large number of Pensioners may submit Life Certificates duly verified by authorized persons, physically to the pension disbursing Bank branches or Treasuries, through messengers / post.

All pension disbursing Banks and Treasuries are requested to accept the duly verified Life certificates submitted through messengers / post and should not insist upon the physical appearance of the Pensioner / Family Pensioner in the Bank branch / Treasury. Arrangement of Drop Boxes or Special Counters for submission of the duly verified Life Certificates by the messengers need to be made in all the pension disbursing Bank branches / Treasuries.

List of officers / persons authorized to verify Life Certificates as per WBTR 4.171 (2):

1. Gazette officers of Central / State Government.
2. Officers of Reserve bank of India / Public Sector Banks.
3. Registrar or Sub Registrar appointed under Indian registration Act 1908.
4. Police Officer not below the rank of Sub-Inspector, in charge of a Police Station.
5. Post Master / Departmental Sub Post Master / Inspector of Post Offices.
6. Head of Gram Panchayet / Panchayet Samity / Zilla Parishad.
7. Head of any Non Government School / College.
8. Any Registered Medical Practitioner.
9. M.P. / M.L.A. / Councilor / Chairman of any Municipality or Municipal Corporation.
10. Managing Director / Director / Exe. Director of any State or Central PSUs.

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Joint Director of Treasuries & Accounts
West Bengal

No. DT/O/10/C-15/833/1(3)

Dated: 04/11/2020

Copy forwarded to:

1. the Joint Secretary to the Govt. of West Bengal, Finance(Audit) Department, Group T.
2. AGM/Chief Manger of the Pension disbursing cell of all pension disbursing Banks.
3. Treasury Officers of Pension Disbursing Treasuries.

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Joint Director of Treasuries & Accounts
West Bengal